1. **Call to Order –** Brian Helland @ 1830
2. **Welcome –** Brian Helland
   1. Introductions
   2. Zoom system
3. **Additions / Corrections to the agenda-**No corrections
4. **PulsePoint –** Mike Thomason, et. Al- Mike not at the meeting
5. **Approval of May and July 2019 minutes:** Motioned by Frank Prowant second by Clint Robinson; all approved
6. **CIEMSD Elections –** The nominations committee reported that **Brian** Helland and Tony Speseto are running for President and Vice President nominees are: Clint Robinson and Sean McAndrew. Elections will take place at the November meeting.
7. **Treasurer’s Report** - Matt Klein/Franny Medeiros

**Checking**: $38,367.77

**Savings:** $11,774.13

**Paypal**: $7039.57

1. **Training Committee Report** – Frank Prowant: Hemorrhage Control kits were distributed out to all of service area 1A. The NREMT registration is open on the CIEMSD website. It is being held the weekend of February 7-9th at Methodist Education and Research Center. Evan Kellis is managing the difficult airway courses since Lee Richardson retired. The next one will be held 12/12-13/19. Working on providing ACLS renewal classes for the service area to be more efficient and reduce cost. Working on final stages of initiating a contract with Handtevy., funding happening through service area1 for 1st year. Services need to send their protocols into Handtevy. Elearning- mandatory reporting must go through DHS now, however, HIPAA, OSHA, BBP is still available through CIEMSD Elearning site. Chief Dennis Compton presentation on progressive leadership principals, concepts and tools on 11/15/19 from 8-4pm registration deadline by 11/8th. An email was sent out on 9/23 with details. You can register at [gthrockmorton@ankenyiowa.gov](mailto:gthrockmorton@ankenyiowa.gov) cost for service area members is $40 and non-service area $60.

Des Moines FD is changing brands of tourniquets in their bleeding control supplies – going with SAM brand – same cost, but slightly easier to use.

1. **STEMI/Stroke Committee Report** – Frank Prowant: door to device continue to be good. Some challenges continue to be outlying facilities and when to administer thrombolytics. Education outreach is occurring with Metro Hospital sister systems. The meetings have switched to every other month at Polk County Emergency Management EOC.
2. **Operations Committee Report** – Dave Edgar:
   1. **Pulsara updates**: working on trauma and stroke modules looking for more robust systems. Pulsara working group met and working on the EMS crew cell number challenges with hospitals.
   2. **MCI Plan Updates** – **creation of a liaison position**- briefed group that this position was approved in the MCI as a “may” use a liaison position. The operations committee will begin working on what this looks like after the first of the year. However, it will take time and interested personnel within the EMS system to develop the plan. Please talk to Dave Edgar if you have any questions.
3. **Pharmacy Committee –** Sean McAndrew: Working on finalizing with hospitals and legal departments on non-controlled pharmaceuticals. Group will reconvene within next 30 days.
4. **Service Area 1A** – Lynn Royer
   1. **Handtevy System**: This is an ongoing project that was introduced 4 months ago and is gaining momentum. Committee members have been contacting each of the paramedic transport agencies in Service Area 1A. There are a few services who are not interested due to the possible financial burden after the initial year (estimated to be $300/year for services with less than 1500 transports). Some services indicated that their patient care reporting software will function the same way as the Handtevy system to provide drug dosing for different patients – a clarification was made that this is not the case. Initial set up fee is $28,000 (EMS service area money paying). Hospitals paying for 10,000 from HPP grant with EMS funds making up the remainder. This fits with the strategic goal for Service Area 1A to address system development for pediatric patients. Lynn Royer needed approval from CIEMSD for spending the money on the Handtevy. All Aye No Nay’s.
   2. **Fiscal procedures**: Lynn Royer clarified the relationship between CIEMSD and Service Area 1A. The Service Areas were created by IDPH and are required to have EMS representation. 1A includes the 10 counties of Adair, Carroll, Clarke, Dallas, Greene, Guthrie, Madison, Polk, Union and Warren and includes approximately 187 EMS agencies. CIEMSD provides EMS representation for Service Area 1A. (In order to be inclusive, CIEMSD voted last year to expand our membership to include all 26 counties in Service Areas 1A, 1B and 1C to ensure that EMS agencies had a conduit for information to their respective service areas.)
5. **Metro Trauma Committee** – Chris Westhoff / Dave Edgar: haven’t met since the last meeting
6. **Communications Center Report:**

**Westcom**: looking into getting rid of CMED. Lynn to send out a survey to all ems agencies within the service area to find out if they use the radio for communications with the hospital**.**

1. **Polk County Fire Chiefs Association Report** – Evan Kellis: nothing to report
2. **IEMSA** – Katy Hill: 30th annual conference 11/7-9/19 registration is open now. Pre conference workshops include leadership by Bruce Evans, ACLS for experienced providers, CCP track. Mark McCulloch – IEMSA is working to assist agencies with GEMT documentation. They have enlisted the help of PCG, a company that is highly recommended by other states who have gone through the GEMT process. However, they are costly and will charge 10%-12% of the reimbursement your agency receives from the GEMT process. Cost reports for agencies wanting to participate are due November 30th. Not many speaking points for IEMSA day on the hill – refocusing efforts on EMS as an essential service to chip away at low hanging fruit that plagues EMS, such as low pay, recruitment/retention, reimbursement, etc. Then when we ask again about essential service, it won’t be as expensive. Day on the hill will be in February and will be in the afternoon instead of morning. IEMSA Emerging Trends conference will focus on technology in EMS. Gary Merrill is heading it up.
3. **Polk County Emergency Management –** nothing to report
4. **Polk County Medical Examiner –** nothing to report
5. **Other reports – Hospitals, Member Counties.** Unity Point – will be coming out with brochure similar to MercyOne’s that highlights what types of patients can be accepted at Methodist West hospital. Broken garage door at Methodist is on order. MercyOne – golf outing coming up on October 4th – brochure will be coming out. Jeff Johnston is coordinating.
6. **Announcements**
   1. Upcoming Training Opportunities:

September 30th 10-12 NDMS, FCC Seminar at Polk County EOC.

Jon Politis Boot Camp – Sept 28 & 29 at WDM EMS – still seats available. Contact Mark McCulloch 515-

222-3652.

Billing committee meeting September 26th at Ankeny FD at 1300.

* 1. Hiring/Promotion/Recognition

Urbandale FD promoted 3 captains, 3 lieutenants, and hired lots of new people in preparation for new station opening within the next 2 months.

* 1. Fund Raising Events

Adjourn at 2009.